

## Minutes

### Exec Meeting 04.11.2020

There will be meeting of the LSU Executive Committee on Wednesday 4<sup>th</sup> November 2020 at 3pm in the Michael Pearson Board Room

#### 1. PRESENT:

Matt Youngs, Trevor Page, Ana-Maria Bilciu, James Greer, Fejiro Amam and Alex Marlowe

#### 2. APOLOGIES:

N/A

#### 3. TO APPROVE THE MINUTES OF THE LAST MEETING

Held on 7<sup>th</sup> October – the minutes of the last meeting were approved

#### 4. ACTIONS FROM THE LAST MEETING

- ~~• AM and TP to discuss the possibility of a bid to LUDT fund with Andy Stephens **ongoing but remove from agenda**~~
- ~~• TP has discussed with Harry – currently no iPads have been distributed, there also needs to be a degree of being able to use for work purposes. **ACTION TP and MY to discuss with section chairs.**~~
- Exec Projects Budget - FA to check previous year budget amounts and inform Section Chairs of the proposal – asking Marketing for graphics, FA will discuss at the next meeting. – **ongoing** – Graphics are ready to go, money is earmarked and the proper cycle is more likely to start from next semester – **still ongoing**
- Project Management Boards – ~~ELM to add to each meeting agenda~~, MY will book a meeting to give clear guidelines to how the PMBs will work with exec and directors – **will update in Exec meeting 02.12.2020**
- Race Equality charter student survey - AM requested the Officer Team help if required because this is very important. ~~**ACTION AM to make a timetable**~~ The timetable has changed - **ongoing**
- ~~• MY to update the Exec on the new staff matters process if no longer on this agenda.~~

#### 5. ITEMS FOR DISCUSSION

- 1) Carried over ideas from Ideas Forum – led by Fejiro Amam  
Leading on carried over ideas are;

Too good to go - MY

More fresh lunch options – MY

Improvements to cloakroom – FA

Hire a bike – MY/JG

Providing legal defense – FA

Name pronunciation check for graduates – AMB

Living plants in the library – AMB but is not a priority right now in current circumstances

£2.50 pints – FA

Microwave in the library – AMB

Printer credits for all students – AMB

Later gym opening times – JG

Opt out for spam emails – AMB noted that students could already opt out of LSU's emails. MY to pick up.

FA will present back at the Ideas Forum Sub-Committee meeting next week and whoever is leading will be asked to give an update on their item(s)

AMB has concerns about times and thinks it would be good if the section chairs can also be actioned or take the lead on some of these items

**ACTION FA to look into this further to getting Section Chairs involved.**

- 2) Consent training workshops for disciplines – led by Fejiro Amam  
Offering rehabilitative support for disciplines – is this something that LSU can offer, i.e. consent training or anger management (depending on offence committed). What are Exec views on this?  
AM noted that if this were done in house, there would be liability issues.  
The University have lots of resources and AM feels they should be providing this.  
FA feels that something should be done to prevent these kind of offences happening again, and they should also be reflected in our policy.  
**ACTION TP and FA to discuss further**
- 3) LSU section activity meetings in response to COVID 19 (COVID bronze) – led by James Greer  
There is a meeting 05.11.2020 to discuss further.
- 4) PPE sustainability – led by James Greer  
LSU are legally obliged to provide PPE if entering this building.  
JG confirmed that on campus sporting facilities the University is providing.  
For off campus clubs, they are funding their own PPE. This is an issue because clubs cannot afford this cost over a long period of time.  
MY notes that AU clubs should not be paying for their own PPE.
- 5) College students access to LSU activity – led by James Greer  
With College students missing out at the bazaar, this had a large impact on the AU. TP noted that there was problem with College student's data, but this has now been solved.  
There will be a bigger emphasis at Refreshers in February.
- 6) LSU update/plans  
One of the big things is the anticipation of not having extra money or resources the model in the past has become a barrier to success. This does not allow sections to grow.  
TP has been looking at a way to bring resource together, one of the things that has been seen whilst visiting other locations Unions.  
Sectional activity was discussed further.  
Timeline wise – this could be mostly completed by New Year.  
The aim is to create a consistent model across the board; generally, the team think this is a good idea but want to discuss more around culture and community.

**ACTION EM to book a meeting with the Officer Team and TP to discuss further.**

## 6. REFERRALS AND UPDATES FROM UNIVERSITY COMMITTEES

## 7. STRATEGY UPDATE

## 8. PROJECT MANAGEMENT BOARDS

## 9. FINANCE/BUDGETS

As circulated

## 10. ANY OTHER BUSINESS

### **COVID update**

TP and MY met this morning and they believe we have moved to a position of preserving output as much as possible whilst staff are furloughed.

Sectional activity will continue where it can

Any spare officer hours if less activity – should be directed to CCC scheme.

The Officer Team will all continue to work full time. MY will confirm to the Officer Team via email.

TP will circulate a list of everyone being furloughed and percentage of hours worked first thing tomorrow. **ACTION TP to circulate a list of furloughed staff to the Executive**

Due to everything that is currently happening Exec meetings will be made fortnightly until further notice. **ACTION EM to book fortnightly meetings.**

## 11. DATE OF NEXT MEETING

Wednesday 18<sup>th</sup> November 2020 at 2.30pm in the Board Room