

Minutes

Exec Meeting 16.12.2020

There was a meeting of the LSU Executive Committee on Wednesday 16th December 2020 at 2pm in the Michael Pearson Board Room

1. APOLOGIES:

Ana-Maria Bilciu, Trevor Page

2. PRESENT:

Alex Marlowe, Matt Youngs, Fejiro Amam

3. TO APPROVE THE MINUTES OF THE LAST MEETING

Held on 7th December 2020 – the minutes of the last meeting were confirmed

4. ACTIONS FROM THE LAST MEETING

- JG to find a suitable co-chair for his PMB
- ~~Ideas Forum – ACTION FA to circulate a how to guide.~~
- ~~Performance review feedback – ACTION FA to discuss further with Chris.~~
- **PMB leads to email EM a brief update due to the meeting running over**

5. ITEMS FOR DISCUSSION

- 1) Exchange Students Induction talk – led by Matt Youngs

10th February 4-5pm – MY will add to diaries to see who is interested, it would be good if everyone has time to present for 10 minutes.

- 2) Subscription budget – led by Fejiro Amam



Subscription%20Budget%20Reassignment.d

There was further discussion of estimate costs for Elections.

This item was approved in principal but it would be useful to have a track of spending so we know rough approximations of how budget is allocated.

6. REFERRALS AND UPDATES FROM UNIVERSITY COMMITTEES

N/A

7. STRATEGY UPDATE

N/A

8. PROJECT MANAGEMENT BOARDS

AM confirmed that MTK unsure how much time and resource she can dedicate to co-chairing a PMB with him. However, one initial meeting led to the set-up of a mini task force to tackle staff training and development. This consisted of AM, MTK, SW, CO, MR and MP. The group discussed problems with training and culture at LSU and how we might be able to tackle it. MP has gone away and has formulated an action plan based on our conversation, ready to present at our next meeting in January.

MY - The events booking form has now gone through testing with challenging student groups and feedback has been reviewed and implemented. Training for all Officers and admins has been scheduled for mid-January with the form due to go live at the end of January. The new Events, Sales & Partnerships Officer will be present at mid-term review so the team can meet Shea.

9. FINANCE/BUDGETS

To be circulated prior to meeting

10. ANY OTHER BUSINESS

Keep Calm Campaign update

AM and AMB have had discussions with Union and University staff and confirmed that the campaign will be bigger this year, with plans to visually transform spaces like Room 1 to have 24hr study spaces (this is not yet confirmed)

AM would like to identify what is the process for supporting an exec priority and the maximum he should strive for re – financial support. It would be helpful to AM to confirm what we anticipate investing before the Christmas closure.

AM noted that things need to move quickly with the campaign ready to start on 18th January.

FA confirmed a budget of £2500 and anything over this amount must be dealt with on a case-by-case basis.

ACTION to AM and AMB to contact Rachel Thomson and discuss match funding for the Keep Calm campaign.

Jodel the anonymous posting platform on Lboro App allow a culture to develop where there is no behavioral accountability.

There was a discussion about if the Exec take action to distance themselves or step in, be involved to control, and moderate?

After a separate discussion with RT, it was noted that the person moderating would be personally held accountable if supported and anything went wrong.

Moving forward, it would be required to work with the University and its legal team to have it properly moderated and controlled.

11. DATE OF NEXT MEETING

Wednesday 6th January 2021 at 11am in the Board Room